

NEWSPAPER EDITOR - READING TASK

You are the head of editing at a newspaper company, and have been told from the top that costs need to be cut. The newspaper is quickly losing money, articles that are being published are too long.

The newspaper needs your expertise to bring this to an end. After all it costs this newspaper 10c per word to print its articles. This is where you come in.

There are too many articles that have blown their budget. You are required to read through these articles and re-write them.

The budget for any article is \$6.00. Try and summarise the articles as best you can to get your article under budget.

- Summarise and re-write the articles (in your own words), in 60 words or less.
- Show a total price for the articles when you have finished your summary.
- You are basically trying to get across all the key pieces of information in fewer words. Remember to be as concise as possible.